|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |

|  |
| --- |
| **Staff Use Only** |
| **[ ] PLAC** | **[ ] Reciprocal** | **[ ] Non-Resident** |
| **[ ] Adult** | **[ ] Minor (-18yrs)** |
| **Barcode:**  | **29228** |

 |
| **Library Card Application** |
| Enter **Adult Applicant** information or, if **Minor Applicant (-18 yrs**), enter **Parent/Guardian** information below.  |
| **Name** |  |  |  |  |  |
|  | **Legal First** | **Middle** | **Last** | **Preferred First Name** |
| **Street** |  | **Apt** |  | **City** |  |  |
| **State** |  | **Zip** |  | **County** |  | **Birthday** |  | **/** |  | **/** |  |  |
|  | **MM** |  | **DD** |  | **YYYY** |
| **Email** |  | **Phone** |  |  |
| **Photo Identification and Proof of Current Residential Address entered above required prior to receipt of Library Card** |
|  |  |  |  |  |
| Enter **Minor Applicant** **(-18 yrs)** information below. **Parent/Guardian** information must be entered above. **Parent/Guardian** is responsible for minors’ access of Library materials as per the Library’s Collection Development Policy and Rights and Responsibilities. |
| **Name** |  |  |  |  |  |
|  | **Legal First** | **Middle** | **Last** | **Preferred First Name** |  |
| **Birthday** |  | **/** |  | **/** |  | **Is minor applicant’s address the same as listed above?** **[ ]  Yes** **[ ]  No** |
|  | **MM** |  | **DD** |  | **YYYY** |  |
| **If adult or minor applicant is a non-resident student or employee of a pre-school thru grade 12 school** in Vigo County, enter the school’s name below and check student or employee. |
| **School Name** |  | **[ ]  Student** **[ ]  Employee** |
| **If adult or minor applicant is a** **student enrolled in a college or university** in Vigo County and permanent address is different than listed above, enter college/university name and **applicant’s permanent address** below. |
| **College/University Name** |  |
| **Applicant’s Permanent Address** |
| **Street** |  | **Apt** |  | **City** |  |
| **State** |  | **Zip** |  | **County** |  | **Phone** |  |
| **Preferred method for receiving library notices?** | **[ ]  Email** **[ ]  Text [ ]  Phone (voice)** **[ ]  Mail** |
| All Final Overdue and Bill notices are issued in print and mailed via United States Postal Service (USPS) regardless of preferred method. Delivery of print notices subject to USPS transit and delivery schedules.  |
| I agree to be responsible for all materials loaned to this library card account, pay any fees or charges, notify VCPL of name or address changes, report a lost library account card immediately, and observe all VCPL rules and policies. Ownership of this library account card is not transferable. Account information regarding overdue library materials may be submitted to a collection agency and a $10 fee will be assessed to accounts delinquent for more than 60 days.**Adult applicant or parent/guardian for minor applicant sign and date below. Must be witnessed by staff.** |
| **Sign**  |  |  |  | **/** |  | **/** |  |  |
|  |

|  |
| --- |
|  |
| **Staff Use Only** |
| Card Type:  | [ ]  New [ ]  Renewal |  | Previous VCPL Card Number:  | 29228 |  |
| Date:  |    | / |    | / |      | Initials:  |       | [ ]  Digital Signature | [ ]  Mail Card |
| ID Checked: | [ ]  Driver’s License | [ ]  State ID | [ ]  Student ID | Other: |       |  |
| Reciprocal/PLAC Home Library: |       |  |
| Home Library Card Number: |       | Expiration Date: |    | / |    | / |      |  |
| Notes:  |       |
|  |